

PATIENT PARTICIPATION GROUP

ACTION PLAN

Date of Meeting 7 March 2023



<u>Title and Action</u>	<u>Action Owner</u>	<u>Timeframe for Completion</u>	<u>Status</u>
<u>Previous Meeting Actions</u> <ul style="list-style-type: none">• Online Services – Liaison between Practice A&A IT Security and Service provider continues.	Jan	Rolling	
<u>Ayrshire Hospice Consultation</u> <ul style="list-style-type: none">• Share video on Facebook• Display poster in foyer• Share QR code on Website	Angeline	March 2023	Complete/ consultation closed
<u>VASA</u> <ul style="list-style-type: none">• Share website details to social media & practice website	Angeline	March 2023	
<u>Patient Contact Audit</u> <ul style="list-style-type: none">• Explore the possibility of acknowledgement when prescription has been ordered.• Share MDT video to social media and waiting room• Share information on OT role.	Prescription Team Jan Angeline	April 2023 March 2023 March 2023	Complete

<p><u>Armed Forces and Veterans Recognition Scheme</u></p> <ul style="list-style-type: none"> Promote scheme and benefits of being identified as a veteran or military personnel. 	Jan/ Kingsleigh	March 2023	
<p><u>Health Check Events</u></p> <ul style="list-style-type: none"> Offer regular health check events. 	Jan	Team Discussion	
<p><u>Preferred Pharmacy</u></p> <ul style="list-style-type: none"> Contact all patient with preferred pharmacy to ensure up-to-date information held. 	Prescription Team	March/ April 2023	
<p><u>Any other Business</u></p> <ul style="list-style-type: none"> Create Spring/Summer Newsletter including meeting discussions and post to social media. 	Angeline	March 2023	